TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

Special Town Board Meeting Minutes

Draft for Approval and Public Dissemination

Thursday, October 22, 2026, 7:00 p.m.

Fairchild Fire Protection District Meeting Room, 200 Townline Road, Fairchild, Wisconsin 54741

1. Call to Order and Roll Call

Call to order. Chair Nick D'Huyvetter called the special Town Board meeting to order.

Roll call and quorum. Chair D'Huyvetter, Supervisor Adam Norgaard, and Supervisor Jimmy Michalec were present. A quorum was established.

2. Town Clerk Appointment and Office Equipment

Office equipment. Renee Lampher described difficulties accessing Town files and budget materials. The Board discussed buying Town-owned equipment to support the clerk's work and keep records accessible through future transitions.

Equipment motion. A motion was made by Supervisor Norgaard and seconded by Supervisor Michalec to purchase a laptop, printer, and supporting accessories/software for the Town Clerk's office at a total cost not to exceed $2,000.00. Ayes were recorded. The motion carried.

Appointment motion. A motion was made by Supervisor Norgaard and seconded by Supervisor Michalec to appoint Renee Lampher as Town Clerk, replacing Kayla Lindgren. The motion was clarified to specify Town Clerk before it was seconded. Ayes were recorded. The motion carried.

3. Deputy Clerk Appointment and Oaths of Office

Deputy Clerk appointment. Lampher announced her appointment of Kayla Lindgren as Deputy Clerk to assist with training, onboarding, and budget preparation. No Board motion or vote was recorded for this appointment.

Oaths of office. Lampher read the Town Clerk oath, and Lindgren read the Deputy Clerk oath.

4. Adjournment

Adjournment. A motion was made by the Chair to adjourn. Supervisor Norgaard seconded the motion. Ayes were recorded. The motion carried.

Respectfully submitted,

Kayla Lindgren, Town Deputy Clerk

Approved by the Town Board on: _____

Prepared November 7, 2026
Kayla Lindgren, Deputy Clerk