

TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

RESOLUTION NO. 2026-04

RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF SPECIAL TOWN COMMITTEES

WHEREAS, the Town Board of the Town of Cleveland may from time to time establish special, temporary, or ad hoc committees to assist the Town Board in studying, reviewing, planning, or making recommendations concerning matters of Town business; and

WHEREAS, individuals appointed to such committees devote time and effort to attending meetings and performing duties on behalf of the Town; and

WHEREAS, the Town Board finds it appropriate to establish a uniform compensation schedule for individuals appointed to special committees established by the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Cleveland, Jackson County, Wisconsin, as follows:

1. Committee Member Compensation

An individual duly appointed to a special, temporary, or ad hoc committee established by the Town of Cleveland shall receive compensation of \$40.00 for each official meeting of the committee attended by the member.

2. Committee Secretary Compensation

An individual designated to serve as the secretary of the committee shall receive compensation of \$60.00 for each official meeting attended at which the individual performs the duties of secretary.

The \$60.00 secretary rate shall be the total compensation for that meeting and shall be in lieu of, rather than in addition to, the regular \$40.00 committee-member meeting compensation.

3. Secretary Duties

For purposes of this Resolution, secretary duties may include preparation or coordination of meeting agendas and notices, attendance at committee meetings, preparation of meeting minutes, maintenance of committee records, and submission of records to the Town Clerk as required.

4. Eligibility for Compensation

Compensation shall be payable only for attendance at a properly called meeting of the committee.

No compensation shall be paid for informal discussions, individual research, preparation time, email correspondence, telephone calls, or other activities outside of an official committee meeting unless separately authorized by the Town Board.

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5. Town Officials Serving on Committees

A Town officer or Town Board member appointed to a committee covered by this Resolution shall receive the same committee meeting compensation applicable to other individuals serving in the same capacity, subject to applicable Wisconsin law.

No individual shall receive both Town Board meeting compensation and committee meeting compensation for the same meeting.

6. Record of Attendance

The secretary or other designated individual shall maintain a record of attendance for each committee meeting. Such record shall be provided to the Town Clerk for purposes of processing compensation.

7. Applicability

This Resolution applies to special, temporary, and ad hoc committees established by the Town Board unless the Town Board expressly establishes a different compensation arrangement for a particular committee.

This Resolution does not alter compensation established separately by statute, ordinance, resolution, employment agreement, or other action of the Town Board for any standing board, commission, office, or other governmental body.

8. Effective Date

This Resolution shall take effect immediately upon adoption and shall apply to qualifying committee meetings occurring on or after September 8, 2026.

CERTIFICATION

I, Kayla Lindgren, Clerk of the Town of Cleveland, Jackson County, Wisconsin, certify that the foregoing is a true, correct, and complete copy of a verbal Resolution duly adopted by the Town Board at a properly noticed meeting held on the 8th day of September, 2026, at which a quorum was present and acting throughout.

I further certify that the Resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date of this certification.

Dated this 8th day of September, 2026.



Kayla Lindgren, Town Clerk