

TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

Regular Monthly Town Board Meeting Minutes

Draft for Approval and Public Dissemination

Monday, August 10, 2026, 7:00 p.m.

Fairchild Fire Protection District Meeting Room, 200 Townline Road, Fairchild, Wisconsin 54741

1. Call to Order and Roll Call

Call to order. The regular monthly meeting of the Town of Cleveland Board was called to order by Chair Nick D'Huyvetter on Monday, August 10, 2026, at 7:00 p.m.

Roll call and quorum. Roll call was taken. Chair D'Huyvetter, Supervisor Adam Norgaard, and Supervisor Jimmy Michalec were present. A quorum was established.

Posting. The affidavit of proper posting for the regular monthly meeting was presented.

2. Approval of Prior Minutes

July 2026 regular meeting minutes. The July 14, 2026 regular monthly meeting minutes had been published as a draft on the Town website. Motion was made and seconded to approve the minutes. Motion carried.

July 20, 2026 special board meeting and road tour minutes. The Board reviewed the minutes of the July 20, 2026 special board meeting and road tour. Motion was made and seconded to approve the minutes. Motion carried. The Clerk noted that supplemental minutes from the meeting immediately preceding the road tour were also published on the Town website.

3. Treasurer's Report and Monthly Bills

Treasurer's report. As of July 31, 2026, the checking account balance was \$54,205.58, including \$36,881.37 in State transportation aid, \$22.86 in computer aid, and \$11,911.55 in shared revenue. The cemetery account balance was \$15,822.53, including a \$1,000 cemetery donation received from Randy Julian in memory of his wife. The money market account balance was \$347,925.22. Motion was made and seconded to approve the Treasurer's report. Motion carried.

Monthly bills. The Board reviewed the monthly bills and supporting documentation. Motion was made and seconded to approve payment of the bills. Motion carried.

4. Public Comment

Public comment. Chris Straight commented regarding the Town Plan Commission. He noted that the Town previously established a Plan Commission by ordinance and that the current task is to reactivate the existing commission through appointments rather than establish a new commission. He also suggested recognizing Randy Julian's recent cemetery donation.

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5. Old Business

Fire Board report. The Board received a Fire Board report covering emergency-response activity, training, and equipment maintenance. Training included CPR, Stop the Bleed, and overdose-response topics. Maintenance included work on apparatus lighting and plugs, a successful pumper-truck pump test, and testing of the SCBA air-compressor system.

Road report. Road maintenance work was reviewed. Minor work and patching had been completed, and the mower tractor was again in the shop for repair after a pump-related failure requiring parts and additional disassembly.

Meeting and training report. Chair D'Huyvetter reported attending FEMA-related training concerning disaster-assistance procedures. Clerk Lindgren reported attending a county unit meeting in Black River Falls and completing Wisconsin Elections Commission Chief Election Inspector training, qualifying her to serve as a certified Chief Election Inspector for the Town.

Comprehensive plan and Plan Commission. Chair D'Huyvetter nominated five members to reactivate the Town Plan Commission: James Scholze, Diane Orth, Chris Straight, Joe Egloff, and Supervisor Adam Norgaard. Motion was made and seconded to approve the nominations. Motion carried. The Board discussed organizing the commission and scheduling its first meeting.

Road improvement projects and public bidding. The Board reviewed road conditions and projects identified during the July 20 road tour. Priority was given to completing grant-funded work on Fairview Road and Johnson Road, with additional pulverizing, reshaping, gravel, and related work discussed for East Lange Road and Scholze Road. A failing culvert near the Scholze Road/Old Stage Road area was also discussed. Motion was made and seconded to authorize solicitation or advertisement for public bids for the identified road projects. Motion carried.

6. New Business

Resolution designating official municipal website and public posting place. The Board considered a resolution designating www.townofcleveland.org as the official municipal website and establishing one public place likely to give notice to persons affected, pursuant to Wis. Stat. § 985.02(2). The Board selected the Town Transfer Station (Dump) as the public posting location. Motion was made and seconded to approve the resolution. Motion carried.

Additional election inspector. The Board discussed expanding the pool of Town election inspectors for the 2026-2027 election cycle. Motion was made to appoint Craig Winkels as an additional election inspector for the remainder of the 2026-2027 term. Motion carried.

Conditional Use Request No. 2026-27 - Borntrager. The Board reviewed the Town position form for a conditional use request to construct and operate an Amish schoolhouse in the A-1 agricultural district. After discussion regarding the distinction between a conditional use permit and rezoning, the Board moved to support the conditional use request with conditions noted on the Town position form,

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including limiting the use to a school, limiting the acreage to the amount needed for the school use, and prohibiting residential use. Motion carried.

Meeting-notice posting certifications and affidavits. The Board considered procedures for documenting the posting of Town committee, commission, and subordinate governmental-body meeting notices. Motion was made to authorize the Town Clerk or the Clerk's authorized designee, and the designated clerk or secretary of each Town committee, commission, or other subordinate governmental body, to post any required notices and to prepare and sign certifications or affidavits documenting posting for the governmental body served, and to discontinue the prior administrative practice of requiring the Town Chair's signature unless Wisconsin law specifically requires another designated official to sign. Motion carried.

Resolution No. 2026-03 - Public depository. The Board considered Resolution No. 2026-03 formally designating the Town's public depository and authorizing the deposit and withdrawal of public funds. Motion was made to adopt Resolution No. 2026-03 as presented. Motion carried.

7. Next Meeting and Future Agenda Items

Next meeting. The next regular monthly Town Board meeting was scheduled for Tuesday, September 8, 2026, at 7:00 p.m.

Future agenda items. Future agenda items discussed included further consideration of the roadside/fence matter raised near the end of the meeting and completion of Wisconsin Towns Association annual convention registration information.

8. Adjournment

Adjournment. Motion was made and seconded to adjourn. Motion carried. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Kayla Lindgren, Town Clerk

Approved by the Town Board on: _____

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