

TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

Regular Monthly Town Board Meeting Minutes

Draft for Approval and Public Dissemination

Tuesday, June 9, 2026, 7:00 p.m.

Fairchild Fire Protection District Meeting Room, 200 Townline Road, Fairchild, Wisconsin
54741

1. Call to Order and Roll Call

Call to order. The regular monthly meeting of the Town of Cleveland Board was held on Tuesday, June 9, 2026, at 7:00 p.m.

Roll call and quorum. Roll call was taken and a quorum was established.

Posting. The affidavit of proper posting for the regular monthly meeting was addressed.

2. Approval of Prior Minutes

May 2026 regular meeting minutes. The May 2026 regular meeting minutes had been published as a draft on the Town of Cleveland website. Clerk Kayla Lindgren read the May 2026 regular meeting minutes. Motion to approve the May 2026 regular meeting minutes was made by Chair Nick D'Huyvetter and seconded by Supervisor Adam Norgaard. Motion carried.

June 4, 2026 special meeting of the electors minutes. Motion by Chair D'Huyvetter for Clerk Lindgren to post the June 4, 2026 special meeting of the electors minutes to the Town of Cleveland website for review and then pending any objections or amendments, approve those minutes at the next scheduled board meeting. Motion was seconded by Supervisor Norgaard. Motion carried.

3. Treasurer's Report and Monthly Bills

Treasurer's report. The Treasurer's report was presented for review and approval. Motion by Chair D'Huyvetter to approve the Treasurer's report. Second by Supervisor Adam Norgaard. Motion carried.

Monthly bills. The Board reviewed the monthly bills. Motion by Chair D'Huyvetter to approve payment of the monthly bills. Second by Supervisor Jimmy Michalec. Motion carried.

4. Public Comment

Public comment. Public comment was received from Paul Murphy regarding underutilized spaces in the area, including the library and fire department facilities, and the possibility of renting space from the Village of Fairchild. Chair D'Huyvetter also commented regarding conduct at the prior special meeting of the electors.

TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

5. Old Business

Fire Board report. The Fire Board report included 15 calls: 11 EMS calls, one Town of Cleveland fire call, and two Town of Fairchild EMS calls. The Fire Board also had an informal audit for the 2025 year. Mayo Ambulance conducted EMS training.

Road report. Per Gary Ausen, a resident raised concerns regarding a failing stone culvert on Bramer Road. A steel plate had been used as a temporary patch, and concerns were raised about whether it would hold. The mower tractor was reported complete and ready for payment and pickup. Concerns regarding cold patch were also discussed.

Meeting and training report. Nothing significant to report.

Comprehensive plan update. Chris Straight was identified as a possible resource to help the Town with the comprehensive plan if the work is not too involved. The matter will remain on a future agenda, with Mr. Straight invited if possible.

Permanent cemetery clean-up signs. The Board discussed permanent cemetery clean-up signs stating that anything non-permanent must be removed on or before October 1. Motion by Supervisor Michalec to purchase cemetery signs for an amount under \$200.00. Second by Chair D'Huyvetter. Motion carried.

Law enforcement services with Village of Fairchild. The Board discussed law enforcement services. Motion by Chair D'Huyvetter to close discussion of the item for the time being. Second by Supervisor Norgaard. Motion carried. Chief Halverson requested to be placed on the agenda for the quarterly meeting. It was clarified that statistics presented at the quarterly meeting should be specific to the Town of Cleveland.

Independent audit services for Town financial records. The Board discussed independent audit services and noted that additional audits are not required because the Town has three check signers. Motion by Chair D'Huyvetter to close discussion. Second by Supervisor Norgaard. Motion carried.

6. New Business

Fire Board representatives. The Board discussed appointment of Town representatives to the Fire Board. Chair D'Huyvetter serves as Vice President, and Supervisor Norgaard indicated he preferred to remain on the Fire Board. Motion to appoint Chair D'Huyvetter and Supervisor Norgaard as Town representatives to the Fire Board. Second by Supervisor Michalec. Motion carried.

Town Hall Committee. The Board considered continuation of the Town Hall Committee. Motion by Chair D'Huyvetter to dissolve the Town Hall Committee. Second by Supervisor Michalec. Motion carried.

Lawn, weed, and vegetation standards. The Board discussed possible ordinance standards for lawn, weed, and vegetation maintenance, including community complaints about overgrowth or disorderly lawns and whether such issues are covered by the existing junk

TOWN OF CLEVELAND

JACKSON COUNTY, WISCONSIN

ordinance. Officer Halverson indicated that such matters may fall under a separate ordinance or health-department type process, with possible costs placed on the tax roll. No further action was taken and board closed discussion.

Alcohol, operator, tobacco, and vaping licenses. The Board reviewed the status of alcohol beverage, operator's, cigarette/tobacco product, and electronic vaping device license applications for the 2026-2027 licensing period. It was discussed that the onus remains on establishments to submit required paperwork but that past practice included a reminder letter to be sent to establishments. A special meeting was scheduled for June 25, 2026, at 6:45 p.m. to review and approve retail licenses.

Wisconsin Towns Association annual convention. The Board discussed attendance and authorized expenses for the Wisconsin Towns Association annual convention, scheduled for October 4-6, 2026, in Stevens Point. Hotel rooms had been reserved at the Holiday Inn. Chair D'Huyvetter was asked to check the cancellation policy. Board members discussed and indicated plans to attend.

7. Next Meeting and Future Agenda Items

Next meeting. Motion by Chair D'Huyvetter to amend the posted agenda wording in item #11 on the June 2026 regular monthly meeting agenda from "August" to "July". Second by Supervisor Norgaard. The next regular monthly meeting was scheduled for Tuesday, July 14, 2026, at 7:00 p.m.

Future agenda items. Future agenda items include the comprehensive plan and inviting Chris Straight to attend if possible.

8. Adjournment

Adjournment. Motion by Chair D'Huyvetter to adjourn. Second by Supervisor Norgaard. Motion carried. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kayla Lindgren, Town Clerk

Approved by the Town Board on: