

# TOWN OF CLEVELAND

## JACKSON COUNTY, WISCONSIN

### Special Meeting of the Electors Minutes

#### Draft for Board Approval and Public Dissemination

Thursday, June 4, 2026, 7:00 PM

Fairchild Fire Protection District Meeting Room, 200 Town Line Road, Fairchild, Wisconsin

Chair Nick D'Huyvetter called the meeting to order at 7:05 PM.

#### 1. Purpose of Meeting

**Purpose.** The special meeting of the electors was held for the purpose of voting by paper ballot on whether to authorize construction of a Town hall building at a cost not to exceed \$400,000.

**Background.** Clerk Kayla Lindgren explained that a prior vote had raised concerns regarding voter eligibility. After consulting Wisconsin Towns Association resources and applicable Wisconsin statutes, the Town proceeded with a revote by paper ballot so qualified-electors status and the vote count could be documented.

#### 2. Discussion Before Balloting

**Prior meeting minutes and scope.** Questions were raised about prior meeting minutes and the history leading to the revote. Clerk Lindgren stated that the purpose of the June 4 meeting was limited to the town hall authorization vote and that prior meeting minutes were available on the Town website or could be provided separately.

**Town hall project information.** Electors discussed the proposed project, including the need for a Town hall, record storage, equipment/storage needs, continued use of the Fire Protection District meeting room, donated land, pledged gifts or seed money, possible sale proceeds, anticipated financing, cost estimates, and the proposed not-to-exceed amount of \$400,000.

**Construction process.** Discussion included whether a municipality may act as general contractor, the need for licensed contractors and insurance, sealed bidding, state plan review and inspection, and the role of engineering or design plans. It was stated that preliminary design work had been completed and that Rath Engineering would need to complete and submit plans to the State if the project proceeded.

**Wisconsin Towns Association.** Clerk Lindgren clarified that the Wisconsin Towns Association is not the Town's governing body, but provides training, education, advocacy, and legal/resource support to town officials.

**Scope of agenda.** Questions were raised about alternatives if the authorization failed. Clerk Lindgren stated that other options or future plans would need to be taken up at a separate properly noticed meeting if outside the scope of the posted agenda.

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### 3. Qualified Elector Sign-In and Ballot Procedure

**Sign-in.** Electors were asked to sign in before receiving a ballot. Clerk Lindgren confirmed that individuals signing the elector list affirmed that they were qualified electors of the Town of Cleveland under Wisconsin law.

**Records retention.** The written elector sign-in sheet will be retained in the Town's meeting archives and will not be attached to the approved minutes.

**Ballots.** Ballots were distributed to signed-in electors as names were called from the elector sign-in list. Electors were instructed to mark their ballots and place them in a large manila envelope. The poll was then closed and ballots were counted.

### 4. Ballot Result

**Ballots cast.** Clerk Lindgren reported that 54 ballots were cast.

**Vote tally.** The tally was 27 yes votes and 27 no votes.

**Result.** Chair Nick D'Huyvetter stated that, because the vote was tied at 27 yes and 27 no, the motion failed. The electors of the Town of Cleveland did not authorize construction of the Town hall building at a cost not to exceed \$400,000.

### 5. Adjournment

**Adjournment.** A motion to adjourn was made by an elector and seconded by a different elector. The motion carried by voice vote. The meeting adjourned.

Respectfully submitted,

Kayla Lindgren, Town Clerk

Approved by the Town Board on: