

# TOWN OF CLEVELAND

## JACKSON COUNTY, WISCONSIN

### MONTHLY BOARD MEETING MINUTES

Tuesday, April 21, 2026, 8:30 PM

Location: Fairchild Fire Protection District Meeting Room  
200 Townline Rd, Fairchild, WI 54741

1. Call Meeting to Order  
The Monthly Town Board Meeting was called to order by Town Chair, Nick D'Huyvetter at 8:30PM
2. Roll Call / Establish Quorum  
Town Chair, Nick D'Huyvetter - Present; Town Supervisor Adam Norgaard - Present; Town Supervisor James Michalec - Present; Quorum established.
3. Affidavit of Proper Posting for Regular Monthly Meeting  
Clerk Kayla Lindgren confirmed proper posting of the meeting notice.
4. Reading and Approval of Minutes
  - a) April 2, 2026 Special Meeting Minutes read by Clerk Lindgren  
Motion by Chair D'Huyvetter to approve the April 2, 2026 Special Meeting Minutes as presented.  
Second by Supervisor James Michalec  
Result: Motion carried
  - b) March 10, 2026 Regular Meeting Minutes read by Clerk Lindgren  
Motion by Chair D'Huyvetter to approve the March 10, 2026 Regular Meeting Minutes as presented.  
Second by Supervisor James Michalec  
Result: Motion carried
5. Treasurer's Report and Approval  
Balances as of March 31, 2026:
  - Checking: \$23,169.00
  - Cemetery: \$14,800.12
  - Tax Account: \$339,786.65Motion by Chair D'Huyvetter to approve the Treasurer's Report as presented.  
Second by Supervisor Adam Norgaard  
Result: Motion carried
6. Review and Pay Monthly Bills  
Bills were reviewed with supporting documentation.  
Motion by Chair D'Huyvetter to approve payment of bills.  
Second by Supervisor James Michalec  
Motion carried
7. Public Comment  
Public comment received regarding township services and enforcement matters
8. Old Business
  - a) Board members provided updates on:
    - i) Fire protection services

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- ii) Road conditions and maintenance needs
  - iii) Training opportunities
  - iv) Ongoing planning efforts
  - b) Cemetery Sign  
Temporary signage discussed pending permanent installation.
  - c) Firework Ordinance  
Draft ordinance reviewed and discussed.  
No action taken. Item to be revisited at next monthly meeting.
9. New Business
- a) Administrative Systems  
Clerk Lindgren presented options to improve administrative efficiency, including accounting software and website management.  
Motion by Chair D'Huyvetter to authorize transition to a more efficient accounting system and continued evaluation of other administrative tools.  
Second by Supervisor James Michalec.  
Motion carried.
  - b) Clerk Salary Payment Schedule  
Discussion held regarding changing clerk payment frequency from monthly to quarterly to align with board payments.  
Motion by Chair D'Huyvetter to change Clerk salary from monthly to quarterly.  
Second by Supervisor James Michalec.  
Motion carried.
  - c) Law Enforcement Services Agreement  
Board discussed the current agreement, including service levels and cost considerations.  
No action taken. Further review planned.
  - d) Zoning Petition #2026-11  
Zoning request discussed. Deadline to submit the town's position to the county has passed. Board takes no position on form.
  - e) Culvert - Alma Center Road  
A deteriorating culvert was discussed.  
Motion by Chair D'Huyvetter to proceed with necessary repair due to urgency.  
Second by Supervisor Adam Norgaard  
Motion carried.
10. Next Meeting  
Next meeting scheduled for May 12, 2026 at 7:00PM

Motion by Chair D'Huyvetter to adjourn.  
Second by Supervisor James Michalec  
Meeting adjourned at 9:17PM