

**TOWN OF CLEVELAND  
JACKSON COUNTY, WISCONSIN  
SPECIAL BOARD MEETING MINUTES**

Thurs. April 2, 2026 at 8:00 pm

Location: Fairchild Fire Protection District Meeting Room

**MINUTES**

1. Special board meeting called to order by Chairman Nick D'Huyvetter at 8:07 pm.
2. Roll Call/Quorum Call – Adam Nordgaard was absent.
3. Review and pay incoming new bill. Motion to approve the bill as presented made by Nick, seconded by Jimmy, all in favor, motion carried.
4. New Business:
  - a. Djuana's resignation letter was submitted to the board. Discussion was held about approving Kayla Lindgren as the new deputy clerk. Motion made by Nick, seconded by Jimmy to approve Kayla Lindgren as the new deputy clerk as of March 30, 2026 and allowing up to 20 hours of work time effective from March 30-April 9, 2026 at a pay rate of \$20/hour. Upon resignation of Djuana Haakenson on April 9, 2026 at 5:00 p.m., Kayla Lindgren will then resume the clerk's position at the regular clerk salary, fulfilling the current term until April 2027, all in favor, motion carried.
  - b. Discussion was held about the new town hall building design plan. The Town Hall Building committee submitted an approved design plan to the board. Motion to accept the design as submitted by Nick, seconded by Jimmy, all in favor, motion carried.
  - c. Discussion was held about scheduling a special town elector's meeting. Motion by Nick, seconded by Jimmy, to set Tuesday, April 21, 2026 as the special elector's meeting for the purpose of approving the town hall building design plan to be held in conjunction with the regular April board meeting and the annual meeting, all in favor, motion carried.
  - d. Discussion was held about updating the bank accounts. Motion was made by Nick, seconded by Jimmy that as of April 9, 2026 at 5:00 pm, Djuana Haakenson is resigning as Town Clerk for the Town of Cleveland in Jackson County and should be removed from the accounts effective then. Her resignation was received at the special Town Board Meeting on April 2, 2026. Kayla Lindgren has been installed and approved as the Deputy Clerk as of March 30, 2026 and will resume the position of Clerk effective 5:01 pm on April 9, 2026 for the Town of Cleveland in Jackson County. Kayla will be authorized to have access to the Town of Cleveland Accounts through Unity Bank. These accounts include the TAX Account, Checking Account and Cemetery Account. Colleen Hoover, Treasurer for the Town of Cleveland and Nick D'Huyvetter, Chairman for the Town of Cleveland, will remain in their respective positions and retain access to their respective accounts, all in favor, motion carried.
5. Motion to adjourn made by Nick, seconded by Jimmy, all in favor, motion carried.
6. Meeting adjourned at 8:21 p.m.

Djuana Haakenson, Clerk