



Professional Services Agreement

This AGREEMENT (Agreement) is made today January 6, 2015 by and between TOWN OF CLEVELAND (OWNER) and MSA PROFESSIONAL SERVICES (MSA), which agree as follows:

Project Name: Town of Cleveland Comprehensive Plan Amendment Services

The scope of the work authorized is: Policy development and review, plan revision to incorporate new policy, amendment process assistance and/or meeting attendance, only as directed and communicated by the Town Chairman or his designee.

The schedule to perform the work is: Approximate Start Date: January 2015
Approximate Completion Date: July 2015

The not to exceed fee for the work is: \$2,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

TOWN OF CLEVELAND

MSA PROFESSIONAL SERVICES

Thomas Maciejczak
Town Chairman

Jason Valerius
Team Leader

Date:

Date:

N 13698 Town Hall Road
Fairchild, WI 54741-8806
Phone: (715) 334-4161

2901 International Lane, Suite 300
Madison, WI 53704
Phone: 608-242-6629

**ATTACHMENT A:
RATE SCHEDULE**
*MARCH 2014/2015**

CLASSIFICATION

Architects
 Clerical
 CAD Technician
 Geographic Information Systems (GIS)
 Housing Administration
 Hydrogeologists
 Planners
 Principals
 Professional Engineers
 Project Manager
 Professional Land Surveyors
 Staff Engineers
 Technicians
 Wastewater Treatment Plant Operator

LABOR RATE

\$125-\$151.00/hr.
 \$56-\$78.00/hr.
 \$47-\$103.00/hr.
 \$71-\$125.00/hr.
 \$55-\$103.00/hr.
 \$99-\$142.00/hr.
 \$83-\$160.00/hr.
 \$142-\$175.00/hr.
 \$85-\$175.00/hr.
 \$62-\$170.00/hr.
 \$88-\$145.00/hr.
 \$76-\$115.00/hr.
 \$47-\$103.00/hr.
 \$71-113.00/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Fax	\$1.00/page
GPS Equipment	\$40/hour
Mailing/UPS	At cost
Mileage – (currently \$0.56/mile)	Rate set by Fed. Gov.
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100.00/day
PC/CADD Machine	Included in labor rates
Robotics Geodimeter	\$30/hour
Stakes/Lathe/Rods	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost

* Labor rates represent an average or range for a particular job classification. These rates are in effect until March 1, 2015. After March 1, 2015, these rates may increase by not more than 5% per year.